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Class: 3A

Text-type: Letter of invitation

Theme: inviting parents to take part in a fundraiser

Dear parents and guardians

On behalf of the Social Service Club of our college, I am writing to invite you to take part in a book-selling fundraiser to support a charity called Watch The Forest, by either becoming a volunteer or a customer.

Established in 2005, Watch The Forest is a non-profit charitable organization, which was founded by a group of teens from different countries in Europe. The environment is being destroyed and trees are being cut down rapidly. Due to this, the teens who have great awareness of the environmental problem gathered in order to promote the idea of saving our planet instantly.

This book-selling event is being held in the school hall on 26 October, Saturday from 10.00 to 17.30. We are going to sell second-hand books. Owing to this, customers can both buy books they are interested in at a lower price, and alleviate the problem of too many recyclables and reusable paper trash at the same time. It is definitely environmentally-friendly, isn't it?

With the aim of saving our Earth, we also encourage participants to go to the venue on foot. Most students and parents are living near the school. Even if it is far, they are strongly encouraged to walk at least 1km daily, including leaving the venue. Humans are hoped to shoulder the responsibility of preserving the environment.

To sign up for the book-selling activity, please contact me by sending an email to WatchTheForest@electricmail.com by 12th October. If you want to ask me any questions you may have concerning the event, please feel free to contact me at 6894 7774. We look forward to hearing from all of you.

Jovi

Jovi Chan

Chairperson

Social Service Club

Po Leung Kuk Ma Kam Ming College