Class: 6E Name: Chow Man Hei Topic: Students receiving takeaway food deliveries at school Text type: Letter to the Principal

Dear Mrs. Wu,

Recently, the proposal of allowing students to receive takeaway food deliveries at school has been widely discussed. As the chairperson of the Student Council, I am writing on behalf of students to support this proposal. In the following, I will state my rationales and address your concerns about the proposal.

To commence with, the proposal is of utmost importance to solve the congestion of the school canteen. Currently, only Form 4 to Form 6 students are permitted to leave the campus during the lunch hour. Thus, all juniors have to stay at school for lunch. As you may know, there are around 300 junior form students in our school, yet, the school canteen only accommodates 120 seats. According to a survey conducted by the Student Council, 80% of junior students have lunch at the canteen more than three days per week. It is manifested that the congestion at the school canteen is grave. All junior students will be glad if you could kindly approve the proposal. Thereby, junior students no longer have to scramble to grab lunch and find a seat at the school canteen every day.

Apart from the congestion problem, the proposal can also help students to save time. If students are able to order their food before lunch, they could get their food at the start of lunch period. They do not have to walk to the restaurants and wait for their food. As a result, they can save a colossal amount of time, which could then be used for studying or relaxation. The proposal will definitely give students lots of convenience.

Despite the above advantages, a concern about the use of phones at school does arise. The policy of our school, which does not allow students to use their personal devices at school, must be changed. It is difficult for students to order takeaway food without their smartphones. The phones at the school office, with no doubt, cannot fulfill the need of all students at the school. To address your concern, I suggest that the Student Council can collect all the orders from the students and then help them to order takeaway food during the recess periods so that students will not need their phones to make the order.

In the end, the proposal is really beneficial to students. We will be very glad if the proposal is approved. It is our sincere wish that you will give a green light to the proposal. If you have any other concerns, please feel free to contact the Student Council.

Yours sincerely, *Chris Wong* Chris Wong Chairperson of the Student Council